
MBA Renewables Scholarships Terms and Conditions 2016

1 Preamble

MBA Renewables is a programme jointly offered by the Beuth University of Applied Sciences in Berlin and Renewables Academy (RENAC).

As MBA Renewables is a distance learning degree course, the whole programme can be studied online. Only the elective module “Advanced Practical Renewable Energy and Energy Efficiency Implementation” is offered as on-campus time at RENAC in Berlin.

The on-campus time focuses on practical exercises and field trips to renewable energy installations. This gives students the chance to enhance their first semester knowledge through hands-on training in the RENAC Training Centre, advanced theory classes, site visits and group work. Alongside the training aspect, the on-campus time allows students to get to know each other as well as their lecturers and the organising teams from Beuth University and RENAC, and to form networks.

2 Availability of scholarships

Four travel scholarships will be available for international students with high travel expenses wishing to attend the June 2016 on-campus elective module in Berlin and who do not live and work in Germany during the on-campus time semester. These travel scholarships will be awarded to the students who perform best in the first semester of MBA Renewables.

3 Awarding the scholarships

Registration for the 2016 on-campus elective module will begin in January 2016.

Scholarship candidates will be selected by latest mid-April 2016 based on their grades (best average) from the MBA Renewables 1st semester modules.

If more than four students have the same grade, the scholarships will be awarded by lot. Candidates will be informed of the results via email by latest 20th April 2016.

The scholarship awardee must provide confirmation of the acceptance of the scholarship via an email to the MBA Renewables team within 2 weeks of receiving confirmation of selection. If the MBA Renewables team has not received an email accepting the scholarship within this time, it reserves the right to award the scholarship to the next potential candidate.

4 Scholarship amount

The scholarship is up to 1,200 Euro incl. VAT, from which the scholarship holder can:

- Use the total sum for travel costs. Please note: if travel costs (airline or rail ticket) are lower than 1,200 Euro incl. VAT, real costs will be reimbursed; if travel costs are higher than 1,200 EURO incl. VAT, the scholarship holder will pay the excess her/himself.
- Combine travel and accommodation costs. Please note: if accommodation costs are lower than 50 Euro incl. VAT per night for a maximum of 12 nights, real costs will be reimbursed; if accommodation costs are higher than 50 Euro incl. VAT per night for a maximum of 12 nights, the scholarship holder will pay the excess her/himself.

The scholarship holder must forward the original receipts and tickets/boarding passes from her/his travel and for hotel accommodation in Berlin to the MBA Renewables team no later than 3 weeks after the end of the on-campus period.

The MBA Renewables team will refund costs within 3 weeks of receiving receipts.

5 Miscellaneous

The scholarship holder will organise and book her/his travel to/from Berlin and the accommodation in Berlin as well as other travel arrangements.

If the scholarship holder has confirmed her/his participation but then needs to cancel the attendance due to sudden illness or urgent business, she/he must inform the MBA Renewables team immediately. She/he must also send a medical certificate or other written confirmation stating the reason for failure to attend. The scholarship can be used to cover any financial burden that the scholarship holder has already incurred in 2016 (for example from a travel ticket or hotel accommodation she/he has already purchased which cannot be reimbursed). If no costs have been incurred, she/he can use the scholarship to attend the on-campus time in 2017. Beyond this time the claim expires.

The MBA Renewables programme is governed by German Law. The court of arbitration shall be Berlin, Germany.

Berlin, July 2015